



RETURN TO WORK CHECKLIST

To be completed at your first meeting with your educational supervisor

1.	Was a planned absence checklist completed? (If so this should be reviewed)
2.	What was the length of absence from clinical practice?
3.	Has the absence extended beyond that which was originally expected?
4.	How long had you been practicing in the role you are returning to?
5.	What responsibilities will you have in this post to which you are returning? Are there any new responsibilities?
6.	How do you feel about your confidence and skills level? What are areas causing anxiety?
7.	What support would you find most useful in returning to practice?
8.	Have you had any relevant contact with work and/or practice during your absence e.g. 'Keeping in Touch' days, courses etc.?

9.	Have there been any important changes in Paediatrics it is important to know in this particular post? e.g. new clinical guidance, new practices, drug information, changes in training / curriculum
10.	Has the absence had any impact your license to practice and revalidation? Is help required to fulfil competency requirements for level of training?
11.	Have any new issues (positive or negative) arisen for you since you were last in post that may affect your confidence or abilities?
12.	Are you having a staged return to work on the advice of Occupational Health?
13.	Are there any other factors affecting the return to practice or any issues to raise?
14.	Are there any skills that you need to observe first before you are happy to undertake independently?
15.	Do you need a period of observation before beginning to practice independently again?
16.	Is there additional training, special support or mentoring required to facilitate return to practice. How can this be put into place?

Signatures

Returnee:	Date:
Supervisor:	Date: